

Methadone Counselor Allcare Treatment Services

Under the direction of the Clinical Supervisor, the counselor is responsible for maintaining charts on his/her caseload. The counselor is responsible for the treatment of those clients assigned to their caseload, providing all necessary services, and referral services. Minimum requirement AA level trainee (will consider HS Diploma level trainee if Trainee is close to obtaining AA). Salary range is negotiable depending on license, education and experience. Drug Screening and pre-employment background check required.

JOB RESPONSIBILITIES

1. Responsible for assessing clients for substance dependency needs using ASAM criteria
2. Develops holistic treatment plan based on relevant information gathered from assessment
3. Creates case notes based on individual sessions conducted and treatment goals
4. Prepares clients records for annual and multidisciplinary review as requested by supervisor.
5. Conducts individual/group counseling sessions as required.
6. Participates in training and education workshops, both in-service and external; as directed by the supervisor and clinical director.
7. Develop client discharge-continuum of care plan and refer clients to outside agencies in accordance with specific client treatment needs.
8. Communicates regularly with the unit supervisor and keeps him/her up to date, informing supervisor of any unusual incidents and completes appropriate documentation.
9. Maintains records and ensures confidentiality of client records in accordance with state, federal and HIPPA regulations.
10. Knows and adheres to policy and procedures.
11. Follows departmental procedures for use of time records and reporting absences.
12. Assists with monitoring U/A specimens for clients
13. Establishes and maintains a positive and cooperative working relationship with outside agencies.
14. Performs other related duties as assigned by Clinical Supervisor and other management as required.
15. Responsible for being a member of the multidisciplinary team as assigned to caseload.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- 1.Ability to gather relevant history from client regarding drug abuse using appropriate interview techniques.
- 2.Ability to deliver service in a way that is responsive, respectful, caring and helpful while maintaining confidentiality.
- 3.Ability to establish and maintain a positive and cooperative working relationship with all employees.
- 4.Capable of explaining to the client the rationale for the use of assessment techniques in order to facilitate understanding.
- 5.Capable of developing a diagnostic evaluation of the client's substance abuse and any coexisting conditions based on the results of all assessments in order to provide an integrated approach to treatment planning based on the client's strengths, weaknesses and identified problems and needs
6. Ability to identify and rank problems based on individual client needs in the written treatment plan.
7. Capable of formulating agreed upon immediate and long-term goals using behavioral terms in the written treatment plan.
8. Ability to identify the treatment methods and resources to be utilized as appropriate for the individual client.
9. Knowledgeable in techniques to assist the client, group and family in examining the client's behavior.
10. Ability to interact with the client in an appropriate therapeutic manner.
11. Capable of coordinating services for client care.
- 12.Capable of recognizing the elements of the client crisis and implementing an immediate course of action appropriate to the crisis, while enhancing overall treatment by utilizing crisis events with documentation.
13. Knowledgeable in methadone information and capable of presenting to the client through formal and/or informal processes.
14. Ability to match client needs and/or problems to appropriate resources.
15. Capable of preparing reports and relevant records integrating available information to facilitate the continuum of care. Ability to chart pertinent ongoing information pertaining to the client, while utilizing relevant information from written documents for client care.
16. Knowledge of client HIPPA confidentiality, grievance, and appeals process and educating client in use of such.

17. Ability to be respectful of diverse cultures, ethnic, and religious backgrounds.

QUALIFICATIONS:

ADT trainee, CSC-AD, CAC-AD (must have Md state certification or possess active trainee status)

ALLCARE TREATMENT SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER

Job Type: Full-time Hours

Salary: Negotiable based on experience

Education:

- AA, Bachelors or Masters

Please submit resume to:

fbeck@allcaretreatment.com